

Conference Producer/ Conference Manager (m/w/d)

The Company

Savant Events is one of the most innovative conference businesses in the industry, based in Berlin and London. We create, sell, market and run a series of high-end boutique conferences in forward-thinking industries such as e-commerce, digital, IT and supply chain. Savant Events is a special place to work: We are dynamic, disruptive and young, which gives you unrivalled opportunities for development, personal growth, travel and succession!

The Role

This is an exciting role for an experienced conference producer with at least 3-4 years of experience in producing cutting-edge conferences, ideally in events, publishing or digital agencies. You will be responsible for an entire portfolio of leading industry conferences in Europe as well as for developing new exciting launch events and business opportunities.

Your Job

- You develop high-end business conferences for senior executives in Europe and internationally
- You conduct market research with leading experts in the market to ascertain and validate conference content, e.g. e-commerce, digital transformation, marketing, AI, supply chain, IOT
- You identify the latest business trends and discuss their development with senior executives worldwide
- You identify leading global players and industry leaders to secure top level speakers
- You are in charge of in-depth sales, marketing and project briefs summarising the main findings of your research for the wider project team
- You develop new event formats, interactive sessions and new business opportunities
- You create inspiring content about your event for the website and other marketing channels (eg. expert interviews, case studies, blog posts)
- You work closely with the other event departments to drive success of your products
- You run your events onsite, network with senior executives and develop future business

Your Profile

- Min. of 3-4 years experience producing and managing conferences or similar areas
- Bachelor or master, preferably in social science, communications, business or marketing
- Excellent communicator with extraordinary speaking and writing skills
- Very organised, thrive under deadlines and able to prioritise workload
- You think quickly and analytically and you are able to research complex topics in a short time
- You are self-assured and confident speaking with senior level executives
- You like to work in a commercial environment
- You are a self starter and have the ability to work unsupervised

- Working language is English, C2 level in English required
- Candidates need to have permission to work in Germany

Our Offer

- An amazing company culture and exposure to clients both domestic and international
- Flat hierarchy, short decision making process and opportunity to work directly with the two co-founders
- Travel to our events in Europe and internationally
- Independent work at a high level with numerous training and further education
- Unique opportunity to grow with the business and take over key management positions
- Work with an international team in two of the coolest cities on earth, Berlin and London
- An inspiring and fun work environment in one of the coolest coworking spaces in central Berlin
- Competitive salary package, including base salary and commission as well as long-term career prospects

Review of applications will begin on the 17. April and will continue until the position is filled. Inquiries can be directed to Sophie Tafel sophie@savant-events.com

We look forward to receiving your application, including cover letter and CV, as well as your earliest start date and salary expectations via e-mail to info@savant-events.com